



COUNTY OF ERIE
DIVISION OF PURCHASE
*** MEMORANDUM ***

TO: All Requisitioners

FROM: Lorraine M. Kolb, Buyer

DATE: December 13, 2012

SUBJECT: Bid # 212029-005 "PRINTED ENVELOPES"



The bid for printed envelopes has been **extended** for a 6-month period between two vendors **Dupli Envelopes (Regular Envelopes)** and **Bickford Paper Co Inc (Window Envelopes)**. The following information will assist you in processing your requirements. **Award is for the period of January 1, 2013 through June 30, 2013. Pricing attached.**

Bid #	212029-005
Vendor for Regular Envelopes Vendor # 110748	Dupli Envelope & Graphics PO Box 11550 Syracuse NY 13218-1500
Contact	Mary K. Rake Telephone #: 315-234-7209 Ext 209 Fax #: 315-422-3637
Vendor for Window Envelopes Vendor # 108556	THE BICKFORD PAPER CO INC 255 Great Arrow Ave Unit 1C BUFFALO NY 14207
Contact:	Ted Bickford Telephone #: 856-4364 Fax #: 856-1990
Material Group:	310
Purchase Group:	005
Terms:	Net 30
Delivery:	2 Weeks

PLEASE SUBMIT TWO (2) SAMPLES OF EACH ENVELOPE TO PURCHASE WITH REQUISITION NUMBER WRITTEN ON SAMPLE.

The Post Office has requested that a room number is included on the return address on the address line: example, 95 Franklin Street Room 1400 (to enable to automate their pre-sorting operation and make it more efficient). Commissioner of Public Works (in charge of the mail room) needs to approve the room numbers that are used before the envelopes are printed.

lmk

BID NO. 212029-005 **Dupli Envelope & Graphics**

PRICING FOR # 6-3/4 **REGULAR** ENVELOPES

ORDER QUANTITY	REGULAR ENVELOPE BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
5 "T"	\$25.70/T	\$51.94	\$2.00
10 "T"	\$20.45/T	\$35.72	\$2.00
15 "T"	\$19.49/T	\$30.76	\$2.00
20 "T"	\$18.45/T	\$27.94	\$2.00
25 "T"	\$17.30/T	\$27.22	\$2.00
50 "T"	\$15.20/T	\$24.59	\$2.00
100 "T"	\$14.14/T	\$20.29	\$2.00

BID NO. 212029-005 **Dupli Envelope & Graphics**

PRICING FOR # 9 **REGULAR** ENVELOPES

ORDER QUANTITY	REGULAR ENVELOPE BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$33.63/T	\$62.45	\$2.00
5 "T"	\$25.70/T	\$51.94	\$2.00
10 "T"	\$20.45/T	\$35.72	\$2.00
15 "T"	\$19.40/T	\$30.79	\$2.00
20 "T"	\$18.34/T	\$27.95	\$2.00
25 "T"	\$17.29/T	\$27.22	\$2.00
50 "T"	\$15.20/T	\$24.59	\$2.00
75 "T"	\$14.67/T	\$22.55	\$2.00
100 "T"	\$14.14/T	\$20.29	\$2.00
200 "T"	\$14.10/T	\$17.90	\$2.00
300 "T"	\$13.60/T	\$17.35	\$2.00
500 "T"	\$13.12/T	\$16.82	\$2.00

BID NO. 212029-005 **Dupli Envelope & Graphics**

PRICING FOR # 10 **REGULAR** ENVELOPES

ORDER QUANTITY	REGULAR ENVELOPE BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$33.63/T	\$69.90	\$2.00
5 "T"	\$25.70/T	\$51.90	\$2.00
10 "T"	\$20.45/T	\$37.70	\$2.00
15 "T"	\$19.40/T	\$32.50	\$2.00
20 "T"	\$18.95/T	\$29.10	\$2.00
25 "T"	\$18.10/T	\$27.22	\$2.00
50 "T"	\$16.40/T	\$24.59	\$2.00
75 "T"	\$15.95/T	\$22.59	\$2.00
100 "T"	\$15.50/T	\$20.29	\$2.00
200 "T"	\$14.95/T	\$17.96	\$2.00
250 "T"	\$14.61/T	\$17.80	\$2.00
400 "T"	\$14.17/T	\$17.50	\$2.00
500 "T"	\$13.95/T	\$17.20	\$2.00

BID NO. 212029-005 **Bickford Paper Co Inc.**

PRICING FOR # 6-3/4 **WINDOW** ENVELOPES

ORDER QUANTITY	UP CHARGE WINDOWS BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	PER "T" FOR TINT
5 "T"	\$29.10/T	\$21.80	\$4.09
10 "T"	\$25.56/T	\$9.27	\$4.09
15 "T"	\$25.07/T	\$6.16	\$4.09
20 "T"	\$23.76/T	\$4.59	\$3.51
25 "T"	\$22.57/T	\$3.24	\$2.97
50 "T"	\$21.22/T	\$1.64	\$2.70
100 "T"	\$19.90/T	\$0.80	\$2.46

BID NO. 212029-005 **Bickford Paper Co Inc.**

PRICING FOR # 9 WINDOW ENVELOPES

ORDER QUANTITY	STANDARD WINDOWS BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$37.99/T	\$47.96	\$7.09
5 "T"	\$29.10/T	\$21.80	\$4.09
10 "T"	\$25.56/T	\$9.27	\$2.45
15 "T"	\$25.07/T	\$6.16	\$2.18
20 "T"	\$23.76/T	\$4.59	\$2.18
25 "T"	\$22.57/T	\$3.24	\$2.16
50 "T"	\$21.22/T	\$1.62	\$2.16
75 "T"	\$21.01/T	\$1.08	\$2.16
100 "T"	\$19.90/T	\$0.80	\$2.14
200 "T"	\$19.74/T	\$0.43	\$2.14
300 "T"	\$19.58/T	\$0.27	\$2.03
500 "T"	\$18.94/T	\$0.21	\$1.71

BID NO. 212029-005 **Bickford Paper Co Inc.**

PRICING FOR # 10 WINDOW ENVELOPES

ORDER QUANTITY	STANDARD WINDOWS BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$37.99/T	\$47.96	\$7.09
5 "T"	\$29.10/T	\$21.80	\$4.09
10 "T"	\$25.56/T	\$9.27	\$2.45
15 "T"	\$25.07/T	\$6.16	\$2.18
20 "T"	\$23.76/T	\$4.59	\$2.18
25 "T"	\$22.57/T	\$3.24	\$2.16
50 "T"	\$21.22/T	\$1.62	\$2.16
75 "T"	\$21.01/T	\$1.08	\$2.16
100 "T"	\$19.90/T	\$0.80	\$2.14
200 "T"	\$19.74/T	\$0.43	\$2.14
250 "T"	\$19.69/T	\$0.32	\$2.14
400 "T"	\$19.05/T	\$0.21	\$1.82
500 "T"	\$18.94/T	\$0.21	\$1.61
lmk			